

FY 2022 ANNUAL PROCUREMENT PLAN (APP)

As of July 28, 2022

Name of Agency: **PRESIDENTIAL LEGISLATIVE LIAISON OFFICE (PLLO)**

Code (PAP)	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5-02-01-01-0-00	Travelling Expenses Local Travel	PLLO - OSEC, HRep, Senate and AF	N/A					GoP		4,478,000.00		Seminars and Information dissemination Public Hearings re: Legislative Concerns Presidential Provincial Visits Special instruction of the President
5-02-01-02-0-00	Foreign Travel		N/A							896,000.00		Secondary Party re Presidential Trips Invitation to attend International Events Special instruction of the President
	Sub - Total								5,374,000.00	5,374,000.00		
	Training Expenses	PLLO - OSEC, HRep, Senate and AF	N/A					GoP	2,410,000.00	2,410,000.00		Conduct/ Participation of personnel to Teambuilding, Strategic Planning, Quarterly Planning, and Mid-year/Year End Performance Assessment which include costs for venue, food, mobility, etc.; Participation / attendance of personnel to training and schooling for the development, use and maintenance of the information and communications technologym system; Participation / attendance of personnel to training and seminars / workshops which include registration fees, cost of seminar /training kits, transportation, meeting, etc.; GAD, Senior Citizens and PWD and Youth activities.
5-02-03-01-0-00	Supplies and Materials Expenses Office Supplies	PLLO - OSEC, HRep, Senate and AFMD	NP-53.5-Agency-to-Agency							2,091,000.00		Office supplies of the agency.
5-02-03-09-0-00	Fuel, Oil & Lubricants		N/A							1,884,000.00		Supply of fuel , oil, and lubricants of PLLO vehicles.
5-02-03-99-0-00	Other Supplies and Materials		Shopping / NP-53.9-Small Value Procurement							1,185,000.00		To cover other supplies and materials of the agency.
	Sub - Total								5,160,000.00	5,160,000.00		
5-02-04-01-0-00	Utility Expenses Water Expenses	PLLO - HREP extension Office	N/A					GoP		33,000.00		Utility expenses of PLLO - Malcañang Extension office
5-02-04-02-0-00	Electricity Expenses									1,773,000.00		
	Sub - Total								1,806,000.00	1,806,000.00		
5-02-05-01-0-00	Communication Expenses Postage and Courier	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP		18,000.00		For postage and courier services
5-02-05-02-0-01	Telephone Expenses - Mobile		N/A							1,319,000.00		To cover communication expenses of PLLO Officials
5-02-05-02-0-02	Telephone Expenses - Landline		N/A							293,000.00		& authorized staff in the delivery / transmission
5-02-05-03-0-00	Internet Subscription		N/A							1,680,000.00		of official messages; cost of internet, eLLS,
5-02-05-04-0-00	Cable, Satellite, Telegraph and Radio		N/A							67,000.00		and cable services
	Sub - Total								3,377,000.00	3,377,000.00		
5-02-11-01-0-00	Professional Services Legal Services	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP		15,000.00		To reinforce manpower requirement of the PLLO to deliver
5-02-11-03-0-00	Consultancy Services		N/A							1,680,000.00		its mandate in shepherding Presidential Legislative Agenda (PLAs)
5-02-11-99-0-00	Other Professional Services		N/A							4,824,000.00		
	Sub - Total								6,519,000.00	6,519,000.00		

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	Other General Services	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP	540,000.00	540,000.00		To cover payment of other general services contracted by the agency.	
5-02-13-05-0-02	Repairs and Maintenance Expenses Repairs and Maintenance - Office Equipment	PLLO - OSEC, HRep, Senate and AFMD	Shopping / NP-53.9-Small Value Procurement					GoP		5,000.00		Repair and maintenance of office equipment	
5-02-13-05-0-03	Repairs and Maintenance - ICT Equipment & Software		"							4,000.00		Repair and maintenance of ICT equipment	
5-02-13-05-0-07	Repairs and Maintenance - Communication Equipment		"							4,000.00		Repair and maintenance of communication equipment	
5-02-13-06-0-01	Repairs and Maintenance - Motor Vehicles		"							790,000.00		Preventive maintenance of motor vehicles	
5-02-13-07-0-00	Repairs and Maintenance - Furniture & Fixtures		"							12,000.00		Repair and maintenance of furniture & fixtures	
	Sub - Total								815,000.00	815,000.00			
	Extraordinary & Miscellaneous Expenses	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP	1,829,000.00	1,829,000.00		To cover incidental expenses to the performance of official functions	
5-02-15-01-0-01	Taxes, Insurance Premiums and Other Fees Taxes, Duties and Licenses	PLLO - OSEC, HRep, Senate and AFMD	NP-53.5-Agency-to-Agency					GoP		20,000.00		Vehicle registration	
5-02-15-05-0-00	Fidelity Bond Premiums		"							207,000.00		Premiums of bonded officials	
5-02-15-03-0-00	Insurance Expenses		"							121,000.00		Insurance of PLLO Equipments	
	Sub - Total								348,000.00	348,000.00			
5-02-99-03-0-00	Other MOOE Representation Expenses	PLLO - OSEC, HRep, Senate and AFMD	N/A					GoP		13,312,000.00		To reinforce their expanding operational requirements of the PLLO in shepherding the president's Legislative Agenda (PLA) and Policy Reform Agenda of the President in congress, and with the other stakeholders, and for the conduct of strategic activities for the Legislative Liaison System (LLS) and Priority Policy Reform of the President.	
5-02-99-04-0-00	Transportation and Delivery Expenses									25,000.00		Trucking /hauling services	
5-02-99-05-0-04	Rent Expenses - Equipment		NP-53.9-Small Value Procurement							230,000.00		Rental of photocopying machines	
5-02-99-05-0-01	Rent Expenses - Building & Structures									6,143,200.00		Rental of office space (PLLO-Mal. extension office) and space for storage to decongest office space	
5-02-99-07-0-00	Subscription Expenses		N/A							389,000.00		MS Office 365 subscription of PLLO employees	
5-02-99-08-0-00	Donations		N/A							100,000.00		Donations to other government institutions.	
5-02-99-99-0-99	Other MOOE		N/A							2,850,000.00		For Covid-19 initiatives	
	Sub - Total								23,049,200.00	23,049,200.00			
	TOTAL MOOE								51,227,200.00	51,227,200.00			
5-06-04-05-0-00 5-06-04-05-0-01	I. Machinery and Equipment Outlay: Transportation Equipment: 2020 Model Brand New Hyundai County Bus (Euro 4 Engine) Seating Capacity: 28 + 1 (Fixed) Displacement: 3933cc Engine Type: D4GA15 (EURO 4) Turbo Charger Intercooler, 4 stroke-cycle, water-cooled	PLLO-OSEC, HREP, Senate and AFMD	NP-53.9-Small Value Procurement NP-53.1 Two Failed Biddings					GoP			601,112.00 3,258,888.00		Additional requirements
	Sub - Total								3,860,000.00	3,860,000.00			

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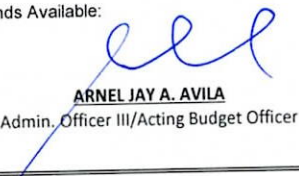
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5-06-04-07-0-00	II. Furniture, Fixtures and Books Outlay:											
5-06-04-07-0-01	Furniture & Fixtures:	PLLO-Senate, HREP, OSEC, AFMD	NP-53.9-Small Value Procurement								195,000.00	Additional requirements
	Sub - Total								195,000.00		195,000.00	
	TOTAL CAPITAL OUTLAY								4,055,000.00		4,055,000.00	
	GRAND TOTAL								55,282,200.00	51,227,200.00	4,055,000.00	

Prepared by:


ROSALIE T. MORALES
EA III/ Acting Procurement Officer

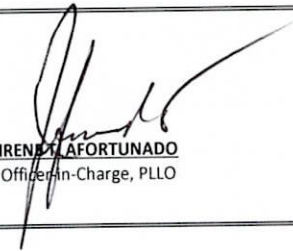
Funds Available:


ARNEL JAY A. AVILA
Admin. Officer III/Acting Budget Officer

Recommending Approval:


MARICEL H. RUGA
BAC Chairperson

Approved by:


IRENITA FORTUNADO
Officer-in-Charge, PLLO